

STAFF REPORT

Meeting Date: January 15, 2003

TO: LAFCO Commissioners

FROM: Everett Millais, Executive Officer

SUBJECT: Annexations of Islands of Unincorporated Territory by Cities

RECOMMENDATION:

Authorize the Chair to send letters to the Mayors of the cities of Camarillo, Oxnard, San Buenaventura, Santa Paula, Simi Valley and Thousand Oaks, inviting them to the February 19, 2003 LAFCO meeting for a presentation concerning the annexation of islands of unincorporated territory by cities and possible related policy actions by the Commission.

DISCUSSION:

One of the Commission's goals is for staff to proactively pursue the annexation of islands of unincorporated territory that meet the provisions of Government Code Section 56375.3 (attached). Staff has identified all the qualifying unincorporated islands in the County. Of the ten cities, the cities of Camarillo, Oxnard, San Buenaventura, Santa Paula, Simi Valley and Thousand Oaks are potentially affected. A presentation to the Commission about the qualifying islands, the annexation/reorganization process involved and possible policy options available is scheduled for the meeting of February 19, 2003. In order to inform the cities about the island annexation provisions of the law and involve their policy makers in the process at the earliest possible stages of discussions, it is recommended that the Chair be authorized to send the attached letter to the Mayors of the six affected cities.

COMMISSIONERS AND STAFF

COUNTY Steve Bennett, Chair Kathy Long <i>Alternate:</i> Judy Mikels	CITY <i>Vacant</i> John Zaragoza <i>Alternate:</i> Evaristo Barajas	SPECIAL DISTRICT Jack Curtis <i>Vacant</i> <i>Alternate:</i> Dick Richardson	PUBLIC Louis Cunningham, Vice Chair <i>Alternate:</i> Kenneth M. Hess
EXECUTIVE OFFICER Everett Millais	PLANNER III Hollie Brunsky	CLERK Debbie Schubert	LEGAL COUNSEL Noel Klebaum



January 15, 2003

Mayor [NAME]
City of [NAME]
Address
Address

RE: Annexations of Islands of Unincorporated Territory by Cities

Dear Mayor [NAME]:

This letter is to invite members of the [CITY NAME] City Council and appropriate staff representatives to the Ventura LAFCO meeting on February 19, 2003 for a presentation concerning the annexation of islands of unincorporated territory by cities. The Ventura LAFCO will also be reviewing policy actions relating to these types of annexations and, thus, wants to ensure that affected cities are involved at the earliest stage of discussions.

Provisions of the California Government Code now provide for the expedited processing of city annexations of islands of unincorporated territory that meet specified criteria. The Ventura LAFCO has identified the annexation of qualifying unincorporated islands as one of its goals. On February 19 the LAFCO Executive Officer will be making a presentation to the Commission about the requirements of the law, the unincorporated islands in the County that qualify, and reviewing possible policy actions the Commission may consider to encourage, or possibly require, such annexations. The City of [NAME] has been identified as having one or more unincorporated island areas that qualify for expedited processing under the Government Code provisions.

Meetings of the Ventura LAFCO are held in the Board of Supervisors meeting room at the County Government Center. Our meetings start at 9 AM. An agenda for the February 19, 2003 meeting will be mailed to the City of [NAME] City Manager approximately a week prior to the meeting and will simultaneously be posted on the Ventura LAFCO web site. For further information, please contact Everett Millais, LAFCO Executive Officer.

On behalf of the Ventura LAFCO we look forward to having the City of [NAME] collaboratively involved in this process.

Sincerely,

Chair, Ventura LAFCO

cc: City Manager, City of [NAME]